



Normandie Université



Welcome meeting

ED 591 PSIME

Réunion d'accueil ED 591 PSIME

PhysicS, engIneering, Materials, Energy

Physique, Sciences de l'Ingénieur, Matériaux, Energie

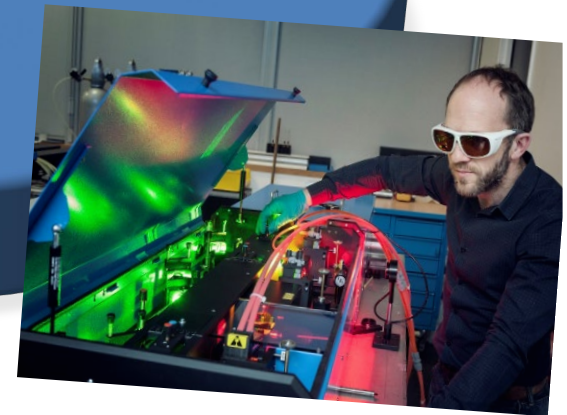
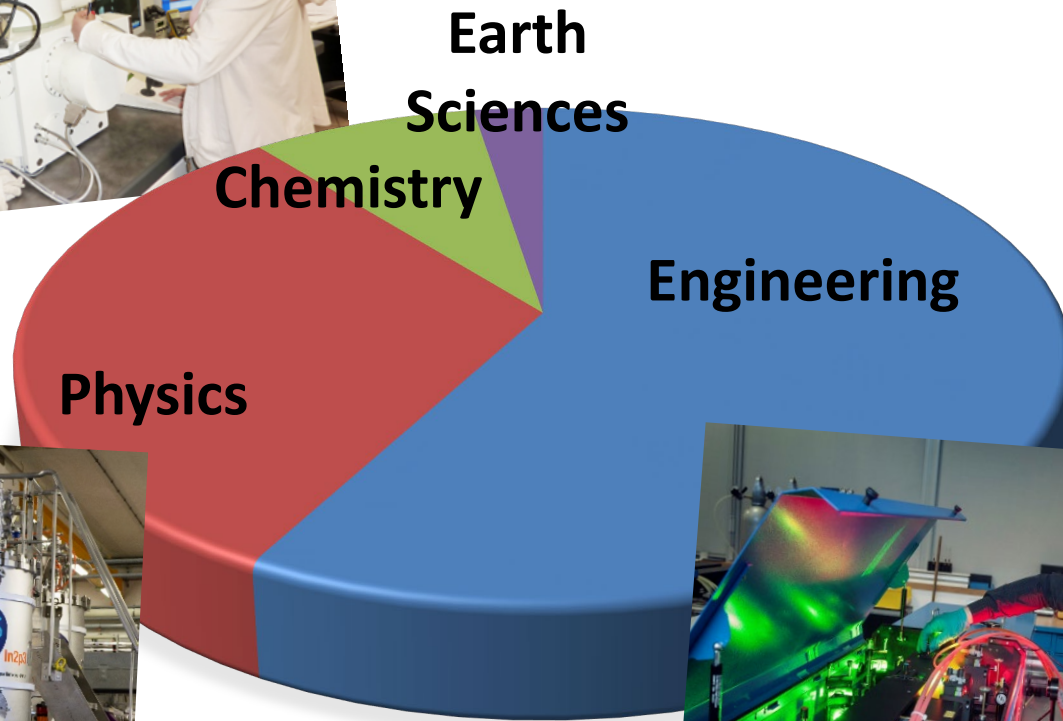
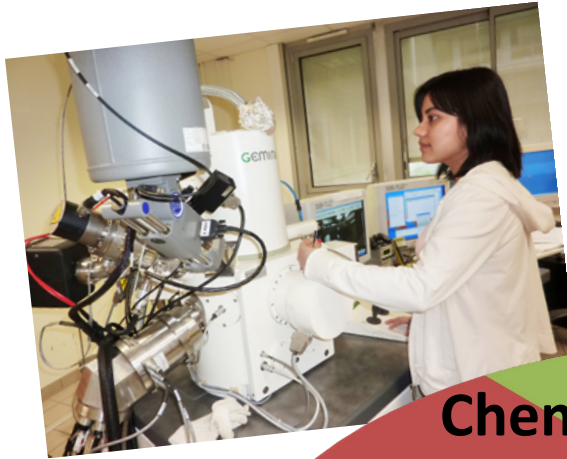
Denis LEBRUN, Vincent HARDY, Abdelghani SAOUAB



INSTITUT NATIONAL
DES SCIENCES
APPLIQUÉES
ROUEN



~350 PhD Students





Normandie Université



Organization team

Management Team :

- **Denis LEBRUN**, *Pr. Rouen University, CORIA*
- **Vincent HARDY**, *DR CNRS, Caen Normandie, CRISMAT*
- **Abdelghani SAOUAB**, *Pr. Le Havre University, LOMC*

Administration Team

...a friendly reception staff

ROUEN, Madrillet



Caroline MELEY & Coleen BOUST
INSA Magellan, Ground Floor

LE HAVRE, Site Lebon



Christine LE BODO
*Pôle études
doctorales*

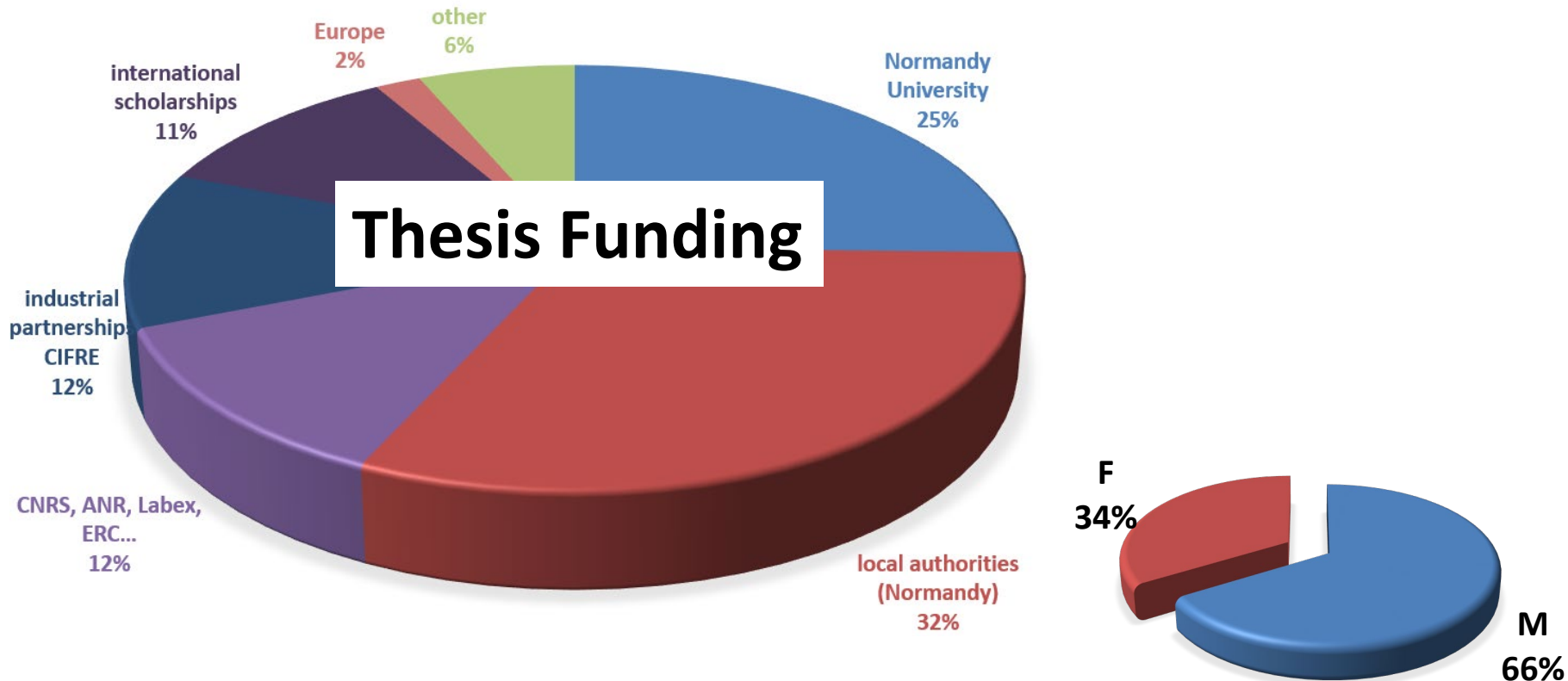
CAEN, Campus 2



Marie LEGAY-MELEUX
Bât sciences 3 - porte S3

Your Financial support

Survey on 429 PhD students (2013-2020)



* *Convention Industrielle de Formation par la REcherche*

15 labs of ED PSIME



CRISMAT
CIMAP
LPC
M2C
LUSAC
GANIL
ESITC
LCS
152 PhD

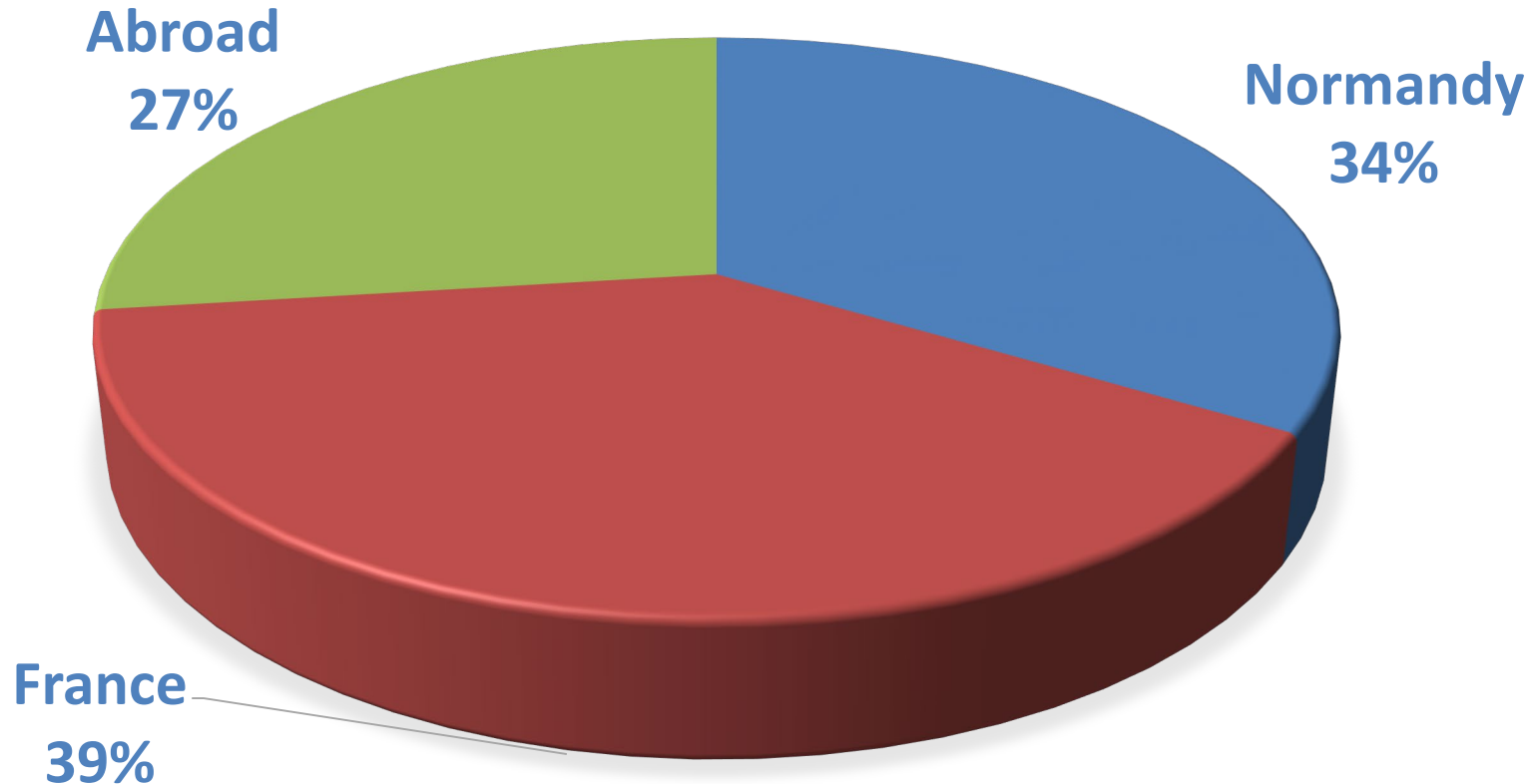


LOMC
GREAH
42 PhD

CORIA
GPM
LMN
LSPC
SMS
165 PhD



Where do you come from ?



~ One third of PhD students come from a foreign university

Support for international PhD students – le Havre

University Le Havre Normandy :

- Contact : permanence with tutors (12H-15H) twice a week
- Phone : +33 (0)2 32 74 42 88
- Mail : sri@univ-lehavre.fr
- Website : <https://www.univ-lehavre.fr/spip.php?rubrique76>
- Address : Service des relations Internationales (SRI), Université Le Havre Normandie, Bâtiment des affaires internationales (Porte E007), 25, rue Philippe Lebon, BP 1123, 76063 Le Havre Cedex

Support for international PhD students - Rouen

University of Rouen Normandy :

- Contact : Mrs Madeleine Roux-Merlin
- Phone : +33 (0)2.35.14.65.16
- Mail : euraxess-urn@univ-rouen.fr
- Website : <http://recherche.univ-rouen.fr/centre-de-service-euraxess-de-rouen-641518.kjsp>
- Address : URN-DRV, 1 rue Thomas Becket, 76821 Mont-Saint-Aignan cedex (Bât. 26A , ground floor , Bureau 12, by appointment from Monday to Thursday)

INSA Rouen Normandy :

- Contacts :
 - Mrs Claire Varin (Human Ressources Department)
 - Mail : Claire.varin@insa-rouen.fr,
 - Phone : 02.32.95.66.28
 - Mr Vincent Arnoux (Research Department)
 - Mail : Vincent.arnoux@insa-rouen.fr
 - Phone : +33 (0)2 32 95 65 29
- Website : <https://www.insa-rouen.fr/en/research/doctorates>
- Address : Insa de Rouen Normandie, 685 avenue de l'université, 76801 Saint Etienne du Rouvray - Bureau DU A-R2-09

Support for international PhD students - Caen

University of Caen Normandy :

- Contact : Mr Emmanuel Buteau
- Phone : +33 (0)2 31 56 63 92
- Mail : intl.euraxess@unicaen.fr
- Website : <https://www.unicaen.fr/euraxess-accompagner-la-mobilite-des-chercheurs-internationaux/>
- Address : AAPI (campus 1, Bâtiment i MLI, 2nd floor, salle Li 242).

Doctoral school Council

Conseil de l'ED

21 Members

- *12 representative of Laboratories/Universities/Schools*
- *5 externals (2 Industrials and 3 academics)*
- ***4 elected PhD Students***

Role of the Council

- Defines the school's policies and action program,
- Distribution of the funds (~40 K €)
- Recruitment of doctoral candidates proposed by the laboratories,
- Evolution of doctoral training courses and programs,
- Doctoral School's communication

Your elective representative at ED Council

Vos représentants au conseil de l'ED

2022	Campus	LAB
Aline JOLIVET*	Caen	CIMAP
Ziad NTARMOUCHANT*	Le Havre	LOMC
Robin NOURY	Rouen	CORIA
Nouha LYAGOUBI	Rouen	LMN

PhD Pre-meetings before ED council meetings

** New elections in december*

Welcome meeting ED 591 PSIME, november 2022

Your PhD Thesis

Votre thèse de doctorat

- **PhD Duration (full time) = 3 years***
 - 4th registration : **derogation** procedure from PSIME Council
 - > funding is necessary
 - 5th registration refused
- **PhD Defense authorized under the following conditions :**
 - examination of your manuscript (at least 2 referees)
 - Doctoral training completed

* *Sauf salariés et cotutelles*

After the PhD Defense

We will award you the title of « Doctor from Normandy University »

« Docteur de Normandie Université »





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Supervision of your PhD Thesis

Suivi de votre thèse

- **PhD can be a stressful experience**

Une thèse n'est pas un « long fleuve tranquille »

- **Maintain good relationships with your supervisors**

*Maintenez un environnement de travail serein et **professionnel** avec vos encadrants*

-> This is the role of the Doctoral School

Supervision of your PhD Thesis



Suivi de votre thèse

- **Internal rules of ED PSIME (your rights and obligations)**
(règlement intérieur de l'ED)
- **Your Monitoring Committee (CSI) *(Comité de Suivi Individuel)***
 - ✓ Deadline : january 30th 2023
 - ✓ At least 2 members (not from your team)
 - ✓ At least 1 HDR (*Habilité à Diriger les Recherches*)
 - ✓ At least 1 non member of your lab
 - ✓ Fixed for the duration of the thesis (CSI members not referees of your manuscript)
- **CSI interviews : 9 months and 20 months *(Entretien individuel à 9 mois et 20 mois)***
 - ✓ 9 months interview organized by you/lab/team
 - ✓ 20 months interview organized by yourself
- **In the event of a problem *(en cas de difficulté)***
 - Don't hesitate to contact
 - ✓ Us (Directors ED) for a individual and **confidential interview**
 - ✓ Secretaries/Gestionnaires
 - ✓ CSI members at any time
 - If necessary : mediation process



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Training Program

Formation doctorale

« PhD Program is a professional experience in research »*

- *Opportunity to develop « soft skills »*
- *Professionnal Networks, Work independently, ability to synthesize*

« Le Doctorat est une expérience professionnelle de recherche »*

- *développement de compétences comportementales*
- *Réseaux, autonomie, créativité, esprit de synthèse*



*

Welcome meeting ED 591 PSIME, november 2022



Training Program vs Career Management

Formation doctorale/poursuite de carrière

- **You have just signed a training agreement**

Vous venez de signer une convention de formation

- ✓ *Individual training program/ Votre programme de formation*
- ✓ *The role of (each) supervisor/ Le rôle de chacun des encadrants*
- ✓ *Your Professionnal Project/votre projet professionnel*

Training program

Programme de formation

- **Courses, Cross-training/** *Cours, formation transversale*
 - ✓ [7 Specific/scientific Modules \(PSIME\)](#) 
 - ✓ 41 Modules proposed by Normandy University 
- ***Scientific Production requirements before PhD defense***



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Training Requirements



[Download the .xlsx file](#)



Training requirements before PhD defense				
Fill in : Name, First Name			fill in	
Courses, Specific Training, Cross training			time in hours (or equivalent)	
50H minimum in T0-T6 *T0 : mandat	T0*	Research Integrity in scientific pro https://led-psime.normandie-univ.fr/en/training-program/	xx	Training 50H in T0
	T1	Modules proposed by Normandy Univ. https://led-psime.normandie-univ.fr/en/training-program/	xx	
	T2	Modules proposed by ED PSIME https://led-psime.normandie-univ.fr/en/training-program/	xx	
	T3	Modules proposed by a Master or by another Doctoral school	xx	
	T4	Module proposed by INSPE	xx	
	T5	Thematic/summer school	xx	
	T6	Training in relation with the professional project	xx	
Other activities	T7	Involvement in the doctoral school life (eq. 16H Max)	xx	
	T8	Elected member in a PhD association (eq. 16H)	xx	
	T9	Organization PhD Days (eq. 16H Max)	xx	
	T10	Elected member in a council (lab. Univ...) (eq. 16H)	xx	
	T11	Other administrative work (eq. 16H Max)	xx	
	T12	Training within a company (CIFRE)	xx	
	T13	Teaching, consultant to companies	xx	
	T14	Science dissemination (fête de la scienc (eq. 16H Max)	xx	
	T16	Scientific Training (GDR, Workshop,...)	xx	
	T17	Supervision of trainee (eq. 8H)	xx	
TOTAL Training (minimum 100 h) :			0	



Scientific production requirements before PhD defense

Scientific production					Number of items (or equivalent)
1 production mandatory (S1-S3)	S1	Article in a peer-reviewed journal (accepted or submitted)			xx
	S2	International conference as a speaker			xx
	S3	Pattent, Licence			xx
Other scientific production	S4	Thesis Award	(eq. 1 production)	xx	
	S5	Other article, conference, poster	(eq. 0.5 production)	xx	
	S6	Speaker in a national conference or a GC	(eq. 1 production)	xx	
	S7	Seminar other lab.	(eq. 1 production)	xx	
	S8	Deliverables related to Funding (CIFRE,....	(eq. 0.5 production)	xx	
	S9	Seminar in my lab. or team	(eq. 0.5 production)	xx	
	S10	Attending event (JDD, Doctoriales, MT18(	(eq. 0.5 production)	xx	
	S11	Internship other lab, except cotutelle	(eq. 0.5 production)	xx	
TOTAL Scientific production (minimum 3 scientific production) :					0
Signature of the PhD student					Supervisor's signature



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Financial support for travelling

Aide à la mobilité

- **For a training/mission in relation with your professional project**

Pour une mission/formation dans le cadre de votre projet professionnel

- **Formular to be sent to ED PSIME**

Formulaire à envoyer à l'ED PSIME

- **Credits payed to your lab.**



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Life of Doctoral School PSIME

Vie de l'ED PSIME

- **Association of PhD Students**

- ✓ Normandie Doc'
- ✓ <https://www.normandiedoc.fr/>

Doctoral School Day PSIME-MIIS

- ✓ 2018 : Caen
- ✓ 2019 : Rouen
- ✓ 2020 : Cancelled
- ✓ 2021 : October 29, Le Havre
- ✓ **2023 : Spring, Caen**

- **Science dissemination**

- ✓ Caen : [Le dôme](#)
- ✓ Rouen-Le Havre : [Sciences action](#), Atrium



USEFUL LINKS



- <https://www.redoc-spi.org/>

Association REDOC-SPI



- <http://www.abg.asso.fr/>

"WHERE PHDS AND COMPANIES MEET"



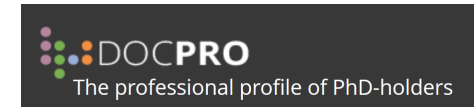
- <http://financements.andes.asso.fr/>

« PROMOUVOIR LE DOCTORAT »



- <http://www.mydocpro.org/fr>

"THE PROFESSIONAL PROFILE OF PHD HOLDERS"



- <https://www.visale.fr/>

VISALE, UNE CAUTION GRATUITE POUR LES LOCATAIRES

- <http://mt180.fr/>

MA THESE EN 180 SECONDES (CPU-CNRS)

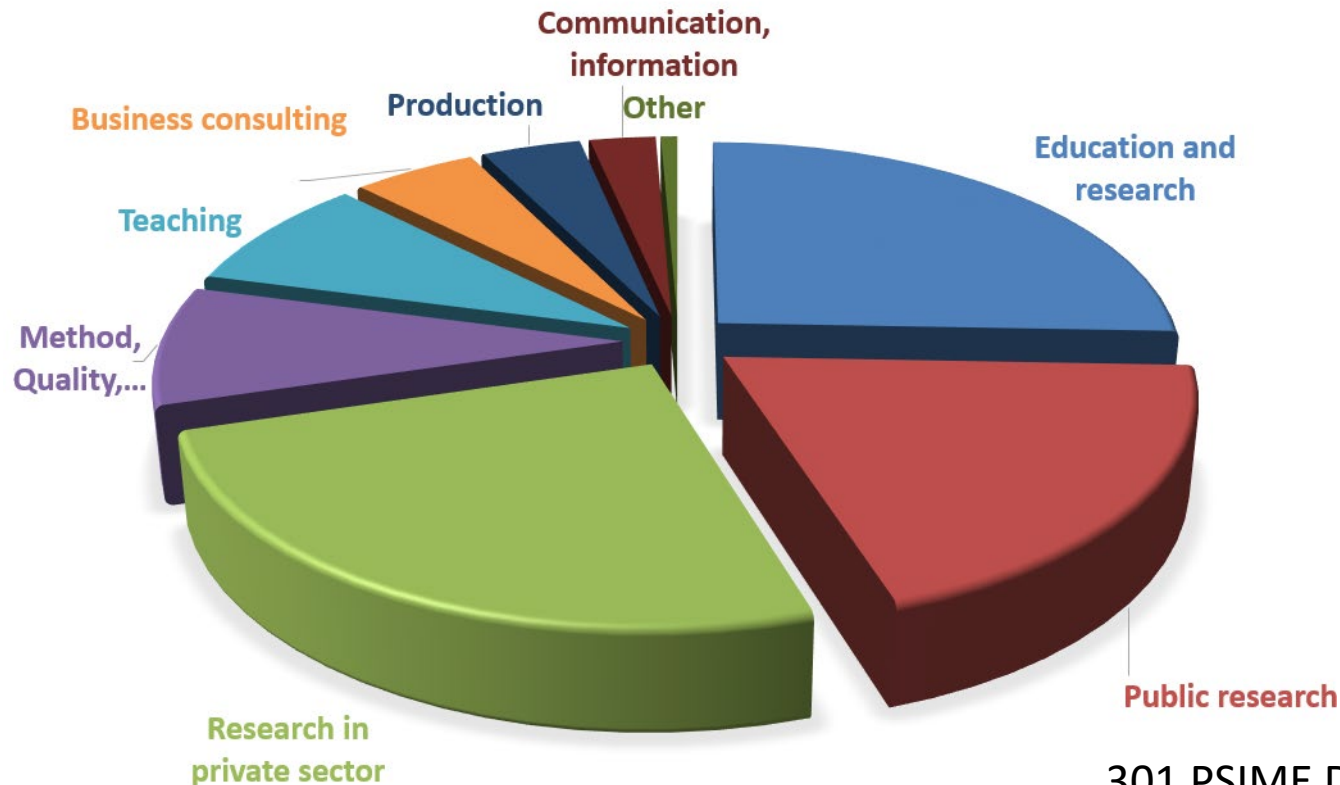


After the Doctorate

Après le doctorat

More than 90% of PSIME doctors have an executive manager position

(Plus de 90% des docteurs PSIME occupent un emploi de cadre)



301 PSIME Doctors N+3

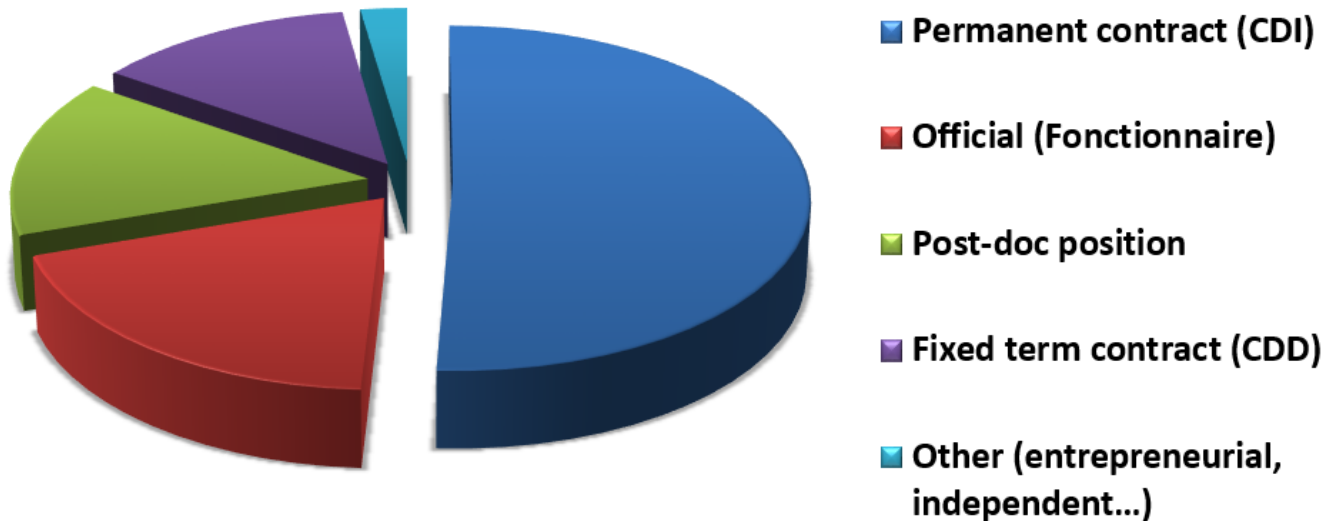
After the Doctorate



Après le doctorat

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(Plus de 90% des docteurs PSIME occupent un emploi de cadre)



301 PSIME Doctors N+3



Executive team

edpsime@liste.normandie-univ.fr

Management team

Denis Lebrun, Pr. Univ. de Rouen Normandie, CORIA

Vincent Hardy, D.R. CNRS, Caen Normandie, CRISMAT

Abdelghani Saouab, Pr. Univ. Le Havre Normandie, LOMC

Assistant manager

Caroline Meley, campus Madrillet, INSA RN

caroline.meley@insa-rouen.fr +33 2 35 55 42 42

Secretariats

Coleen Boust, Campus 2, UCN
coleen.boust@univ-caen.fr +33 2 35 14 63 49

Marie Legay-Meleux, Caen, Campus 2, UCN
marie.legay@unicaen.fr +33 2 35 16 45 43

Christine Le Bodo, Le Havre, ULHN
Christine.lebodo@univ-lehavre.fr +33 2 32 74 40 42

Élodie Leblanc, Campus Madrillet, INSA RN
elodie.leblanc@insa-rouen.fr +33 2 32 95 98 64

Your PhD representatives

The Doctoral Council

Don't hesitate to contact them

Nouha Lyagoubi, INSA nouha.lyagoubi@insa-rouen.fr

Aline Jolivet, UCN aline.jolivet@unicaen.fr

Robin Noury, URN robin.noury@univ-rouen.fr

Ziad Ntarmouchant, ULHN
ziad.ntarmouchant@univ-lehavre.fr

Students association

Normandie Doc'

<https://www.normandiedoc.fr>



Your PhD Thesis

For more details, see Internal rules on

<http://ed-psime.normandie-univ.fr>

M3 - M36 • The first three years

- Establish your individual Supervision Committee (CSI) in collaboration with your Thesis Supervisor
- CSI at least 3 members : 1 HDR and someone not member of your Lab.
- The CSI must be independent from the people who supervise your doctoral work

M9 • Before the end of the first year

- 9 months interview
- Organized by your supervising staff with your CSI
- The report is sent to : PhD Student(you), your supervisor, and the Doctoral school

M20 • Before the end of the second year

- 20 months interview
- Organized by yourself
- The report is sent to : you, your supervisor, and the Doctoral school
- The re-enrollment in the third year is based on the report of the CSI

M24 - M36 • Third year

- M33 : Send your manuscript to reviewers.
The request for authorization to proceed to the defense should be sent to the PSIME secretariat. Upload electronic version of your manuscript (see local rules : Rouen/Caen/Le Havre).
- M36 : PhD Defense

Reference guide « maison du doctorat »



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Opening days of « Maisons du doctorat »

ROUEN Madrillet	CAEN Campus 2	LE HAVRE Site Lebon
From Monday to Friday, 8h30-12h00	8h30-12h30 / 13h30-16h From Monday to Friday	From Monday to Friday



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QUESTIONS ?

edpsime@normandie-univ.fr



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Mentorat Femmes et Sciences